**Instructions for newly admitted children**

Operation: 7.30-17.00 all year round except public holidays

Picking up children: 12.30-13.00

15.00-17.00

Payment of tuition: the reservation deposit of CZK 1,500 is payable upon submission of the application. If the child does not enter the Katka Mini Kindergarten, the reservation deposit will not be refunded. Tuition for September to be paid by August 20, minus the reservation depositTuition fees are always paid on the 20th of the previous month according to the current price listPaid money cannot be deducted or returned due to recreation, stay with grandmother or illness. They cannot even be carried over to the next month. In exceptional cases of longer absences (more than four weeks) for health reasons, this situation can be resolved individually, but no more than once a year. In such a case, a maintenance fee of CZK 800 is paid for operating overheads. If parents use irregular attendance, the exact schedule of the days they have chosen must be followed. It is not possible to change or replace the days, because the child's attendance is covered by someone else's attendance. Therefore, it is always necessary to observe the days set by teachers. If the parents do not pay the set tuition fee in time (by the 20th of the previous month), the child can be immediately excluded from attendance, with immediate effect.

Food: Children bring snacks and lunch in a marked box (stored in the refrigerator),

drinking in a marked bottle, drinking regime ensured throughout the day.

All-day boarding (snack, lunch, snack) = 85 CZK / day

Can be combined, meals are charged monthly, lunches are checked out at the late

until 8.30 am

What to bring: clothes for the playroom (trousers, sweatpants), slippers

clothes for walking, adapted to the current weather

pajamas

spare underwear, socks, tights

diapers

EVERYTHING SIGNED !!!

Program:

7.30- 9.00 free children's games

9.00- 9.30 snack

9.30-10.00 educational moment (singing, practice, drawing)

10.00-11.45 stay outside, walk

11.45-12.30 hygiene, preparation for lunch, lunch

12.30-13.00 preparation for rest (morning children go home)

13.00-14.30 afternoon rest (sleep)

14.30-15.00 snack

15.00-15.30 individual hobby activity

15.30-17.00 free games for children, departure home

We will be happy to answer further questions on mobile phones 723938458,723023646

e-mail: [lucakova.katerina@seznam.cz](mailto:lucakova.katerina@seznam.cz)

www.miniskolkakatka.cz